

ACCESS IDAHO STEERING COMMITTEE

Information Technology Resource Management Council (ITRMC)

May 26, 2011, Meeting Minutes

(Approved August 25, 2011 by email)

The May 26, 2011 Access Idaho Steering Committee meeting was held at 1:30PM, in Rm 155, LBJ Building, 650 W. State St., Boise, Idaho.

ATTENDANCE

Members/Designate(s) Present:

Bill Farnsworth (ITRMC & Office of the CIO)

Pat Herman (Secretary of State's Office)

Dave Tolman (ITD)

Dave Taylor (Health and Welfare)

Members Absent:

Tim Hurst (SOS)

Brett Richard (Dept. of Labor)

Jeff Walker (Access Idaho) – absent due to contract discussion

APPROVAL OF PREVIOUS MEETING MINUTES

No issues were raised in approving the minutes.

GENERAL MANAGER'S REPORT

The General Manager's report for March and April 2011 was reviewed. Items highlighted for discussion were:

- PayPort – State Agencies
- Secretary of State Development
- Idaho Professional Engineers and Surveyors
- Secretary of State's Trademark Registration Proposal

SERVICE LEVEL AGREEMENTS (SLAs)

The following were approved:

- Commission for Libraries SLA and Addendum A
- Dept. of Environmental Quality, Addendum E

DOT-GOV REPORT

The following domain names were reviewed with no objections:

- dpw
- ogi
- adminrules
- hireone
- hire1
- bhic

CONTRACT RENEWAL DISCUSSION

No objections were raised to renewing the contract with Access Idaho. The following suggestions were made:

- Change Portal development rates to bring them in line with the state IT services contract.
- Change the maximum rate from \$75,000 to \$100,000 to bring them in line with current purchasing rules
- Review contract to find other items that need updated

NEXT MEETING

The next meeting is scheduled for June 23, 2011 at 1:30 in Conference Room 155 of the LBJ Building, 650 West State Street, Boise.

Respectfully Submitted,



Sally Brevick,
ITRMC Assistant